

The University of Toledo Academic Personnel Calendar 2022-2023

Faculty Return: August 22, 2022 | First Day of Class: August 29, 2022

Materials To	Sabbatical Leave Application	Tenure &/or Promotion	Pre-Tenure Evaluation Years 1 & 2 Renewal	Pre-Tenure Evaluation years 3, 4, & 5	Merit for AY 2021-2022	Five-Year Post-Tenure Professional Assessment	Emeritus Review Fall Term	Emeritus Review Spring Term	Evaluation of Lecturers	Annual Report of Professional Activities (ARPA)
Department Personnel Committee (DPC) Receive Dossier Forward to Faculty Forward Dossier*		Faculty deadline to submit dossiers is 11:59p.m. on Sept 22. Sept. 23, 2022 Oct. 12, 2022 Oct. 19, 2022	Jan. 23, 2023 Feb. 6, 2023 Feb. 13, 2023	Oct. 3, 2022 Oct. 24, 2022 Oct. 31, 2022	Sept 26,2022 Oct. 21, 2022 n/a	Nov. 14, 2022 Dec. 12, 2022 Dec. 19, 2022				Sept. 26, 2022 for T/TT Faculty current CV in Faculty 180
Department Chair Receive Dossier Forward to Faculty Forward Dossier*	Sept. 23, 2022 n/a Oct. 3, 2022	Oct. 19, 2022 Nov. 7, 2022 Nov. 14, 2022	Feb. 13, 2023 Feb. 27, 2023 Mar. 6, 2023	Oct. 31, 2022 Nov. 21, 2022 Nov. 28, 2022	Oct. 21, 2022 Nov. 14, 2022 n/a	Dec. 19, 2022 Jan. 23, 2023 Jan. 30, 2023			Jan. 13, 2023 n/a Feb. 10, 2023	Dec. 2, 2022 for Lecturers current CV in Faculty 180
College Committee on Academic Personnel or COMLS APT Committee or CHHS AP Committee Receive Dossier Forward to Faculty Forward Dossier*		Nov. 14, 2022 Dec. 5, 2022 Dec. 12, 2022		Nov. 28, 2022 Dec. 19, 2022 Jan. 3, 2022		Jan. 30, 2023 Feb. 20, 2023 Feb. 27, 2023				
College Dean Receive Dossier Forward to Faculty Forward Dossier*	Oct. 3, 2022 n/a Oct. 21, 2022	Dec. 12, 2022 Jan. 3, 2023 Jan. 10, 2023	Mar. 6, 2023 Mar. 20, 2023 Mar. 27, 2023	Jan. 3, 2023 Jan. 23, 2023 Jan. 30, 2023	Nov. 14, 2022 Dec. 9, 2022 n/a	Feb. 27, 2023 Mar. 20, 2023 Mar. 27, 2023			** Feb. 10, 2023 n/a Mar. 20, 2023	
University Committee on Academic Personnel (UCAP) **** Receive Dossier Forward to Faculty Forward Dossier*		Jan. 10, 2023 Jan. 24, 2023 Jan. 31, 2023	*** Mar. 27, 2023 Apr. 10, 2023 Apr. 17, 2023	Jan. 30, 2023 Feb. 20, 2023 Feb. 27, 2023						
University Committee on Sabbaticals (UCS) Receive Dossier Forward Dossier*	Oct. 21, 2022 Nov. 14, 2022									
Provost Receive Dossier Forward to Faculty Forward Dossier*	Nov. 14, 2022 n/a Nov. 30, 2022	Jan. 31, 2023 Feb. 28, 2023 Mar. 6, 2023	Apr. 17, 2023 May 1, 2024 May 8, 2023	Feb. 27, 2023 Mar. 27, 2023 Apr. 3, 2023		Mar. 27, 2023 Apr 17, 2023 Apr 24, 2023	Oct. 3, 2022 n/a Oct. 21, 2022	Apr. 3, 2023 n/a Apr. 17, 2023		
President Receive Dossier Forward to Faculty Forward Dossier*	Nov. 30, 2022 n/a Dec. 21, 2022	Mar. 6, 2023 Mar. 27, 2023 n/a	*** May 8, 2023 May 15, 2023 n/a	Apr. 3, 2023 Apr. 24, 2023 n/a			Oct. 21, 2022 n/a Nov. 14, 2022	Apr. 17, 2023 n/a May 1, 2023		
<b>BOT Academic and Student Affairs Committee Meeting</b>	<b>Feb. 8th BOT</b>	<b>Apr. 12th BOT</b>					<b>Dec. 7th BOT</b>	<b>June 14th BOT</b>		

\*According to the UT-AAUP Collective Bargaining Agreement (9.2.3.6) with the tenured/tenure-track faculty, "forwarding of the dossier to the next level shall not occur until the five (5) day reconsideration timeline has expired." In order to provide a five-day window in which to request reconsideration as provided by the CTA, all evaluations must be completed at least five (5) days prior to forwarding the dossiers to the next evaluator. COM&LS &CHHS Faculty undergoing the ATP process are excluded from this process.

\*\*According to the UT-AAUP Collective Bargaining Agreement (9.2.9) with the lecturers, lecturers 'must receive their evaluation review approved by the Dean no later than the last day of March.'

\*\*\*According to the UT-AAUP Collective Bargaining Agreement (9.2.3.1) used ONLY if non-renewal recommendation by the Dean.

\*\*\*\* The COM&LS is excluded from going through UCAP for promotion and/or tenure applications. COMLS-Faculty covered under the Faculty Rules and Regulations (2015) are renewed annually, July to June, with notifications of contract renewal in early May; notifications of non-renewals are outlined in the Rules and Regulations.